



Citizens' Guide to the 2003 Comprehensive Plan and Development Regulations Amendment Process

This Guide has been prepared to provide an overview and outline a schedule for the 2003 City of SeaTac Comprehensive Plan and Development Regulations amendment process, as well as answer some of the more frequently asked questions about this process.

What is the Amendment Process?

The Comprehensive Plan amendment process is an opportunity for individuals, groups, or City departments to propose changes to SeaTac's Comprehensive Plan. Adopted in 1994, the Comprehensive Plan is a "living document," responsive to changing conditions or new opportunities. Therefore, periodic Plan amendments are necessary to ensure that the Plan remains a viable document. The Comprehensive Plan is reviewed annually and amended as needed to reflect new conditions within the City.

The purpose of the City's development regulations is to carry out the policies of the Comprehensive Plan by establishing criteria applicable to various types of development and activities in the City. The residents of SeaTac benefit by having development appropriate to the zone where the activity occurs; applicants for permits benefit by knowing in advance what is required for approval. However, just as the Comprehensive Plan is subject to change, so are the development regulations that implement the Plan.

How Can I Propose a Change?

Anyone may propose an amendment to the Comprehensive Plan or to the development regulations. Proposed amendments to the Comprehensive Plan may include changes to policies, the future land use map, or any other component of the Plan. Proposed changes to the development regulations may include amendments to existing provisions or additions to existing requirements.

Application packets for proposed amendments are available from the Department of Planning and Community Development, 4800 South 188th Street, (206) 973-4830, or through the City's website, www.ci.seatac.wa.us.

What is the Schedule?

A tentative 2003 Amendment Process schedule is included with this guide. Applications for proposed amendments must be received no later than **Friday, May 16, 2003** to be considered for the 2003 year. Applications received after this date will be docketed for consideration during the next amendment process.

How Will My Proposal be Evaluated?

Proposed amendments to both the Comprehensive Plan and the development regulations must be consistent with the Countywide Planning Policies and all applicable state laws. Proposals may not result in unmitigated impacts to the human and natural environment, nor result in development that adversely affects public health, safety and welfare. Proposed amendments to the development regulations must be directly related to a specific Comprehensive Plan policy, and should benefit the public.

Only completed applications will be processed; applications without the required application information may be rejected.

Where Can I Get Additional Information?

For more information on the 2003 Comprehensive Plan Amendment Process please contact Mike Scarey (m scarey@ci.seatac.wa.us) or Brian Galloway (bgalloway@ci.seatac.wa.us) at the Department of Planning and Community Development at (206) 973-4830; TDD (206) 973-4808.

For more information on the 2003 Development Regulations Amendment process please contact Jack Dodge (jdodge@ci.seatac.wa.us) or Holly Anderson (handerson@ci.seatac.wa.us) at the above numbers.



**2003 Comprehensive Plan and Development Regulations Amendment
Schedule
(Dates are Subject to Change)**

Action	Date
Amendment application packets available	February 3
Public Open House, prior to Planning Commission meeting, to discuss Comprehensive Plan Amendment process.	April 7
Public Open House to review Plan and development regulations for any additional amendment proposals.	Week of April 21 - 25
Deadline to submit proposals for amendments	May 16
Staff review of Proposals for consistency with preliminary docket criteria.	May/June
Supplemental information submitted by applicant if needed	June 30
Proposals reviewed and recommended for inclusion in final docket	June/July
Planning Commission reviews final docket amendment proposals	August to October
Planning Commission public hearing	October
City Council reviews amendment proposals	October/November